

**Society for Ethnomusicology,  
Southern California Chapter (SEMSCC)**

**By-Laws  
Amended 2008**

1. The Southern California Chapter of the Society for Ethnomusicology shall include members from the southern region of the state, extending from San Luis Obispo to San Diego, and including the state of Hawaii.
2. The SEMSCC Executive Board shall include a President, Vice President, Secretary-Treasurer, each serving for a term of two years. A Student Representative shall also sit on the Executive Board serving for a term of one year. The Vice President and Secretary-Treasurer shall be elected at the annual meeting. The Vice President shall be elected in even years. The Treasurer shall be elected in odd years. The President shall not be elected but shall move into that position after serving two years as Vice President. All chapter officers must be members of SEM in good standing and must provide annual reports that are presented at the Annual Meeting and then sent to the SEM Chapter Coordinator.
3. The Secretary-Treasurer will provide minutes of the General Membership meeting and will maintain a bank account for the Chapter. The current President of the Chapter shall be the designated beneficiary of the Chapter's bank account.
4. A Student Board Member shall be elected by student members at the annual meeting for a term of one year. The Student Board Member shall be a voting member of the Executive Board, and must be a student member of SEM in good standing. If a student election is not feasible, the Chapter President shall appoint a Student Board Member. This person will serve as a member of the SEM Student Concerns Committee, and is encouraged to organize student activities such as proposals for panels and performances at the annual chapter meeting.
5. The President will appoint a chapter member as the Program Chair for the annual meeting and the Program Chair shall appoint a committee of at least four members to plan the annual meeting. The Vice President will serve as the Ki Mantle Hood Student Prize Committee Chair and the President shall appoint two or three members to the Prize Committee according to the criteria set forth in the prize procedures (below).
6. The Local Arrangements Chair for the following year's meeting shall be selected at the annual meeting. Alternate sites for the following year and tentative sites for future years shall also be suggested at that time.
7. Annual meeting registration fees will be determined by the Local Arrangements Chair, in consultation with the chapter officers. Non-student members should pay a higher registration fee than student members.

8. Officers shall appoint a webmaster with no fixed term, as the need arises.

### **THE KI MANTLE HOOD STUDENT PRIZE GUIDELINES**

The Society for Ethnomusicology Southern California Chapter awards the Ki Mantle Hood Student Prize for the most distinguished paper read by a student at the Annual Meeting.

**Eligibility:** Any student who presents, in person, a formal paper at the SEMSCC Annual Meeting shall be eligible for the prize. A student shall be defined as a person pursuing an active course of studies in a degree program. This will include persons who are engaged in writing the doctoral dissertation, but not those who are teaching full time while doing so.

**Award:** The award will consist of a cash prize of fifty dollars, and automatic consideration of the paper by the editor of the *Pacific Review of Ethnomusicology*.

**Committee:** The Student Prize Committee shall be chaired by the Vice-President of the SEMSCC and shall include the current and the two immediate past Program Chairs. Other committee members may be appointed by the Chapter President.

#### **Procedures:**

1. Candidates for the Student Prize are asked to indicate on the abstract form that they wish to have their papers considered for the prize. If this is not done, candidates may write to the Program Chair before February 10 indicating they wish to have their papers considered.
2. The Program Chair informs the session chairs of the names of presenters whose papers are under consideration for the Student Prize. The Program Chair gives each Session Chair an evaluation form for each paper and a copy of the Guidelines.
3. Each candidate for the Student Prize must submit three copies of the paper to the Program Chair at the meeting. The papers are to be of delivery length, written using a 12 point font, and may not exceed 12 pages, double-spaced.
4. Immediately prior to the session at which the paper is to be delivered, the candidate must present an additional copy of the paper to the Session Chair.
5. The Session Chairs return all papers and evaluation forms to the Program Chair before the conclusion of the Annual Meeting.
6. The Student Prize Committee decides upon a winner before June 1. The winner will be notified by mail and will be recognized publicly at the next Annual Meeting of the Chapter, in an announcement in the *SEM Newsletter*, and at the business meeting at the annual conference of the Society for Ethnomusicology.
7. The Prize may be withheld, depending on the judgment of the Committee.